



October 11, 2012

Karen Humelbaugh
Department of Community Colleges
and Workforce Development
Public Service Building, 3rd Floor
255 Capitol Street, N.E.
Salem, Oregon 97310

RE: Re-certification Request

Dear Karen:

The Lane Workforce Partnership is submitting its application to be re-certified as the local workforce investment board under the Workforce Investment Act. The following documents are enclosed:

- Recertification Request
- Local Board Composition Statement
- Description of Nominating Process

If you have any questions, please contact Lonnie Bivins at (541) 682-7228.

Sincerely,

Chuck Forster
Executive Director

Encl

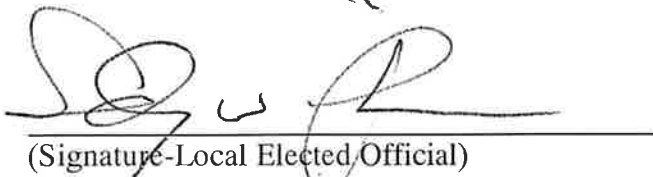
**LOCAL WORKFORCE INVESTMENT BOARD
RECERTIFICATION REQUEST**

We certify that we are authorized to request recertification of the **Lane Workforce Partnership** for the Lane County workforce investment area.

This recertification is for the Workforce Investment Act two year period beginning July 1, 2012 and ending June 30, 2014.

This request includes documentation demonstrating the Local Workforce Investment Board Membership composition.

Submitted on behalf of the Chief Elected Officials for this Local Workforce Investment Area.



(Signature-Local Elected Official)

Sid Leiken
Chair, Lane County Board of Commissioners

10/10/12

Date

**LOCAL BOARD COMPOSITION STATEMENT
DESCRIPTION OF NOMINATING PROCESS**

Membership Category List business or agency name	Names Member's Name	Nominated By Organization Name	If Vacant Date to be Filled
(1) Representatives of business in the local area (majority)			
Cascade Health Solutions	Cheryl Boyum	BCC	
Enterprise Holdings, Inc.	Linda Dagg	Eugene Chamber	
Life Technologies	Johan Denecke	Eugene Chamber	
Lunar Logic	Todd Edman	Eugene Chamber	
Twin Rivers Plumbing, Inc.	Sandra Gerber	BCC	
WillametteValley Company	Bob Halligan	Eugene Chamber	
Eugene Chamber of Commerce	David Hauser	Eugene Chamber	
Oregon Spine & Physical Therapy	Shondra Holliday	Eugene Chamber	
Oregon Medical Group	Josh Kimball	BCC	
Symantec	Jon Kubu	Springfield Chamber	
Cawood	John Lively	Eugene Chamber	
Commonwealth Financial Network	Matt Parsons	Cottage Grove Chamber	
Oregon Community Credit Union	Rosie Pryor	Eugene Chamber	
Timber Products Company	Jeri Ray	Springfield Chamber	
McDonald's of Springfield	Annie Sakaguchi	Springfield Chamber	
EWEB	Debra Smith	Eugene Chamber	
Personnel Source, Inc.	Jerry Stiltner	Eugene Chamber	
Chambers Construction	Gary Wildish	Eugene Chamber	
Riverfront Research Park	Diane Wiley	Eugene Chamber	
Business Vacancies (1)			ASAP
(2) Representatives (two or more) of local educational entities			
Lane Community College	Sonya Christian	LCC Board	
Lane Education Service District	Larry Sullivan	Lane ESD Board	
K-12 / Pleasant Hill School District	Tony Scurto	Lane ESD Board	
(3) Representatives (two or more) of labor organizations			
Employees Fed. Local 2417 (LCC)	Bob Baldwin	Lane County Labor Council	
Sheet Metal Workers Int'l Assoc. #16	Dennis Dover	Lane County Labor Council	
L.C.C.D. Building Trades Council	Patrick Smith	Lane Coos,,Curry,Douglas Bldg. Trades	

**LOCAL BOARD COMPOSITION STATEMENT
DESCRIPTION OF NOMINATING PROCESS**

Membership Category List business or agency name	Names Member's Name	Nominated By Organization Name	If Vacant Date to be Filled
(4) Representatives (two or more) of community-based organizations (including organizations representing individuals with disabilities and veterans, for a local area in which such organizations are present)			
United Way	Noreen Dunnells	Lane County BCC	
NEDCO	Claire Seguin	Lane County BCC	
(2) Representatives (two or more) of economic development agencies, including private sector economic development entities			
Lane Metro Partnership	Jack Roberts	Lane Metro Board	
Vacancy			ASAP
Representatives of each of the One-Stop partners who represent agencies and/or organizations who carry out the following:			
Programs authorized under Title I of WIA			
Adults	Sonya Christian	LCC	
Dislocated workers	Sonya Christian	LCC	
Job Corps	Sarah Micheli	Job Corps	
Migrant/seasonal farm worker	N/A		
Native American programs	Vacant	Confederated Tribes of Siletz	ASAP
Veterans	Jim Pfarrer	OED	
Youth	Larry Sullivan	Lane ESD Board	
Programs authorized under the Wagner-Peyser Act (Employment Services)			
Oregon Employment Department	Jim Pfarrer	OED	
Adult education and literacy activities authorized under Title II of the Act			
Lane Community College	Sonya Christian	LCC	

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Membership Category List business or agency name	Names Member's Name	Nominated By Organization Name	If Vacant Date to be Filled
Vocational rehabilitation programs authorized under title I of the Rehabilitation Act of 1973			
Office of Vocational Rehabilitation Services	Rocky Hadley	OVRS	
Welfare To Work programs authorized under section 403(a)(5) of the Social Security Act			
Department of Human Services, SDA 5	John Radich	DHS	
Senior Community Employment Program activities authorized under title V of the Older American's Act			
Experience Works	Carol Shoot		
Postsecondary vocational education activities authorized under the Carl D. Perkins Vocational and Applied Technology Education Act			
Lane Community College	Sonya Christian	LCC	
Trade Adjustment Assistance and NAFTA Transitional Adjustment Assistance activities authorized under chapter 2 of title II of the Trade Act of 1974 (TAA and NAFTA)			
Oregon Employment Department	Jim Pfarrer	OED	
Activities authorized under chapter 41 of title 38, U.S. Code (DVOP/LVER)			
Oregon Employment Department	Jim Pfarrer	OED	
Employment and training activities carried out under the Community Services Block Grant (Community Action Agencies)			
	N/A		
Employment and training activities carried out by the Department of Housing and Urban Development			
	N/A		
Programs authorized under State unemployment compensation laws			
Oregon Employment Department	Jim Pfarrer	OED	

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DESCRIPTION OF NOMINATING PROCESS**

Membership Category List business or agency name	Names Member's Name	Nominated By Organization Name	If Vacant Date to be Filled
TANF programs authorized under part A of title IV of the Social Security Act			
Department of Human Services, SDA 5	John Radich	DHS	
Employment and training and work programs authorized under section 6(d)4 and section 6(o) of the Food Stamp Act of 1977			
Department of Human Services, SDA 5	John Radich	DHS	
Other			
Elected Officials: <ul style="list-style-type: none"> • City of Eugene • City of Springfield • Lane County 	Betty Taylor Sheri Moore Faye Stewart	Eugene City Mayor Spfd. City Mayor BCC	

Key

- BCC – Board of County Commissioners
- DHS – Department of Human Services
- LCC – Lane Community College
- LWP – Lane Workforce Partnership
- OED – Oregon Employment Department
- OVRS – Office of Vocational Rehabilitation Services

LANE WORKFORCE PARTNERSHIP BOARD OF DIRECTORS RECRUITMENT AND APPOINTMENT PROCESS

Background

The Workforce Investment Act of 1998 establishes board composition and nomination requirements for membership on local workforce investment boards, i.e. the Lane Workforce Partnership Board of Directors.

Membership of the local board [Section 117(b)]: The Governor, in consultation with the state board, establishes the criteria that will be used by the chief elected officials in the local workforce areas for the appointment of members to the local boards. Unless a state chooses to use an alternative entity, the local board must include, at a minimum, members from the following six groups:

- A majority of members who are representatives of business in the local workforce area who: (1) are owners of businesses, chief executives, or operating officers of business and other business executives or employers with optimum policymaking or hiring authority; and (2) represent businesses with employment opportunities that reflect the employment opportunities of the local area; and (3) are appointed from among individuals nominated by local business trade associations. All three requirements must be satisfied.
- Representatives of local educational entities, including representatives of local education agencies, local school boards, entities providing adult education and literacy activities, and post-secondary educational institutions (including representatives of community colleges, where such entities exist). These representatives from the local education entities must be selected from individuals nominated by regional or local education agencies, institutions, and organizations.
- Representatives of labor organizations and who are nominated by local labor federations or, if in the local area there are no employees represented by such organizations, then nominated by their representatives of employees.
- Representatives of community-based organizations (including organizations representing individuals with disabilities and veterans, for a local area in which such organizations are present).
- Representatives of economic development agencies, including private sector economic development entities.
- Representatives of each of the one-stop partners.

Section 117 allows the chief elected official to include other individuals or representatives that he or she determines to be appropriate. The Act further specifies that nonbusiness members on the

board must be individuals with optimum policymaking authority within the organization.

There is no prescribed minimum or maximum number for the local board as long as the membership reflects each of the elements within the six mandated categories. The local board must elect a chairperson from among the business representatives.

Recruitment and Appointment of Business Membership

Business membership on the board is intended to reflect a cross section of Lane County's economy as well as an equitable distribution of membership between Lane County, and the Cities of Eugene and Springfield. (Note: the majority of board members represent business).

Recruitment to fill vacancies occurs in a variety of ways. Current business members are asked to recommend nominees; local chamber of commerce organizations; business organizations, e.g. the Northwest Human Resource Management Association; trade associations; and from time to time notices are placed in local newspapers.

Nominees are asked to complete a board membership application form. Completed applications are reviewed by the Executive Committee of the Workforce Partnership Board of Directors. The Executive Director and a member of the Executive Committee meets with the prospective member to discuss the organization, board functions and expectations. Next, the nominee's application is forwarded to an appropriate general purpose business organization for their review and approval. This action is followed by submission of the application to the appropriate local government for action. In the case of Lane County, a Board order is drafted by Workforce Partnership staff for Commissioner approval. The Cities of Eugene and Springfield staff process the applications for action by their city councils.

Other Appointments

For labor representatives, the Lane County Labor Council and other trade organizations are asked to submit nominations. For education representatives, the Lane County Superintendents are asked to nominate a school superintendent to represent local school districts. The Lane Educational Services District (ESD) processes this request at a monthly meeting of the 16 Lane County School Superintendents. The President of Lane Community College and the Superintendent of the Lane ESD submit their nominees to the Workforce Partnership Board. All remaining positions on the board are filled by nominations from the director of the representing organization. These nominees also complete a board member application form that is submitted to the Workforce Partnership for review by the Executive Committee of the Board of Directors. All non-business appointments are approved by the Lane County Board of Commissioners through Lane County's board order process.