**Local Board Charter Criteria Checklist**

**For Existing and Transitioning Boards**

|  |  |
| --- | --- |
| **Local Board Name:** | |
| **Counties Comprising the Local Area:** | |
| **Submitted By:** | **Date:** |
| **Title:** | |

**Instructions**: Please indicate whether or not the local board is in compliance with each statement. If “no” is indicated, please provide a brief explanation as to the reason(s) and estimated timeline for completion.

**Serving as a Neutral Convener**

The local board, referred to in the above table, understands it must serve as a neutral, independent broker of workforce services for Adults, Dislocated Workers, and Youth.

Yes

No; Explanation:

The local board has defined its mission, vision, approaches to convening partners and procuring service providers that support the role of being a neutral convener.

Yes

No; Explanation:

The local board has organizational charts that depict a clear separation between the board and services provision.

Yes

No; Explanation:

The local board has current contracts/agreements with service providers for Adult, Dislocated Youth, and Youth services.

Yes

No; Explanation:

The local board has methods to evaluate effectiveness of activities and modify strategies as needed.

Yes

No; Explanation:

The local board has the ability to provide data to state for performance management

Yes

No; Explanation:

The local board has data accuracy and security policies in place.

Yes

No; Explanation:

**Building Key Partnerships**

The local board has identified key sectors and is developing industry sector partnerships.

Yes

No; Explanation:

The local board is partnering with the Governor’s Regional Solutions Committees and Economic Development organizations.

Yes

No; Explanation:

The local board has strategies to support the achievement of Oregon’s “middle 40” goal, including expanding options for people to earn certifications via the local workforce system, investing in those options and getting people trained (related to the certifications).

Yes

No; Explanation:

The local board will be engaging partners, in addition to those required by the Workforce Innovation and Opportunity Act (WIOA), in the local planning process.

Yes

No; Explanation:

The local board has identified goals for becoming a Certified Work Ready Community (CWRC) including goals for the National Career Readiness Certificate (NCRC).

Yes

No; Explanation:

**Using Labor Market Expertise to Guide Local Implementation**

The local board has a plan to develop a state of the workforce reports.

Yes

No; Explanation:

The local board shares data with partners to inform decisions.

Yes

No; Explanation:

**Managing Investment and Accountability for System Results**

The local board has an approved budget.

Yes

No; Explanation:

The local board has plans to leverage and increase resources.

Yes

No; Explanation:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_