**Local Board Charter Criteria Checklist**

**For Existing and Transitioning Boards**

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| --- |
| **Local Board Name:** |
| **Counties Comprising the Local Area:** |
| **Submitted By:** | **Date:** |
| **Title:** |

**Instructions**: Please indicate whether or not the local board is in compliance with each statement. If “no” is indicated, please provide a brief explanation as to the reason(s) and estimated timeline for completion.

**Serving as a Neutral Convener**

The local board, referred to in the above table, understands it must serve as a neutral, independent broker of workforce services for Adults, Dislocated Workers, and Youth.

[ ]  Yes

[ ]  No; Explanation:

The local board has defined its mission, vision, approaches to convening partners and procuring service providers that support the role of being a neutral convener.

[ ]  Yes

[ ]  No; Explanation:

The local board has organizational charts that depict a clear separation between the board and services provision.

[ ]  Yes

[ ]  No; Explanation:

The local board has current contracts/agreements with service providers for Adult, Dislocated Youth, and Youth services.

[ ]  Yes

[ ]  No; Explanation:

The local board has methods to evaluate effectiveness of activities and modify strategies as needed.

[ ]  Yes

[ ]  No; Explanation:

The local board has the ability to provide data to state for performance management

[ ]  Yes

[ ]  No; Explanation:

The local board has data accuracy and security policies in place.

[ ]  Yes

[ ]  No; Explanation:

**Building Key Partnerships**

The local board has identified key sectors and is developing industry sector partnerships.

[ ]  Yes

[ ]  No; Explanation:

The local board is partnering with the Governor’s Regional Solutions Committees and Economic Development organizations.

[ ]  Yes

[ ]  No; Explanation:

The local board has strategies to support the achievement of Oregon’s “middle 40” goal, including expanding options for people to earn certifications via the local workforce system, investing in those options and getting people trained (related to the certifications).

[ ]  Yes

[ ]  No; Explanation:

The local board will be engaging partners, in addition to those required by the Workforce Innovation and Opportunity Act (WIOA), in the local planning process.

[ ]  Yes

[ ]  No; Explanation:

The local board has identified goals for becoming a Certified Work Ready Community (CWRC) including goals for the National Career Readiness Certificate (NCRC).

[ ]  Yes

[ ]  No; Explanation:

**Using Labor Market Expertise to Guide Local Implementation**

The local board has a plan to develop a state of the workforce reports.

[ ]  Yes

[ ]  No; Explanation:

 The local board shares data with partners to inform decisions.

[ ]  Yes

[ ]  No; Explanation:

**Managing Investment and Accountability for System Results**

The local board has an approved budget.

[ ]  Yes

[ ]  No; Explanation:

The local board has plans to leverage and increase resources.

[ ]  Yes

[ ]  No; Explanation:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_