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| **Project Name** | Contracted technical assistance to Local Workforce Investment Areas |
| **Sponsor** | Governor’s Office |
| **Project Lead** | Karen Humelbaugh – project leadKurt Tackman – Primary point of contact |
| **Problem Statement**  | [Executive Order 13-08](http://www.oregon.gov/gov/docs/executive_orders/eo_13-08.pdf) re-charters Oregon’s Local Workforce Investment Boards (LWIBs) as the convening tables for the development of local workforce solutions. The Order requires LWIBs to become neutral brokers of services and evaluators of outcomes, and to address a set of chartering criteria by July 1, 2015. In order to support local decisions making, Governor Kitzhaber also invited Local Workforce Investment Areas to submit for boundary changes. As a result, several new local workforce investment areas are being formed in Oregon. The vehicle for communicating and approving these changes are Oregon’s state and local workforce plans The challenge is to assure that all workforce areas are sufficiently prepared to become operational under the new chartering guidelines via a plan modification by 7/1/15. The challenge is complicated by the passage of the new Workforce Innovation and Opportunity Act. Draft regulations for the new act are not expected until January 2015, yet it will be important that all Oregon LWIB are also compliant with the new Act. |
| **Project Purpose & Scope** | The purpose of this project is to provide the technical assistance and planning support that will be needed by the local areas to:1. Develop local agreements necessary for new and transitioning local workforce investment areas and boards
2. Transition or develop new LWIBs that are independent of service delivery
3. Assist with the development of strategic plans in each local area
4. Help LWIBs meet charter criteria related to EO 13-08
5. Position LWIBs for the implementation of WIOA
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| **Project Milestones** | * Identification of a lead administrative staff in each newly formed LWIA (8/15/14)
* Contracts in place for technical assistance providers (8/18/14)
* Kick –Off event and contracted TA team plan finalized(9/12/14)
* Analysis of impacts of WIOA on planning guidance (9/15/14)
* Local meetings to establish LEO agreements for new and transitioning LWIBs(by 9/31/14)
* Local kick-off meetings to engage community partners in LWIB formation for new LWIBs(by 10/31/14)
* Establish Local LWIB structures for new and transitioning(by 12/31/14)
* Analysis of impact of proposed WIOA regs (1/15/15)
* Establish fiscal and reporting systems for new and transition LWIBs (3/31/15)
* Analysis of impact of final WIOA regs (3/31/15)
* Completion of Strategic plans by all LWIBs (by 3/1/15)
* Successful chartering of all LWIB (by 7/1/15)
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| **Project Stakeholders** | Stakeholders for this project include:* Local Elected Officals
* Businesses
* Community partners
* Oregon Workforce Investment Board
* Local Workforce Investment Boards
* State workforce agency leadership and program managers
* Policy makers, elected officials, the public, with an interest in workforce development topics
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| **Expected Outcomes** | 9 newly chartered, federal compliant LWIBs that meet the expectations of EO 13-08 and WIOA |
| **Funding and Resources** | 1. Value of contracted time
2. State agency staff
3. Local staff
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| **Major Project Risks** | * The 2014/2015 timelines are very tight and may not be feasible.
* Locals without the past experience of effective LWIBs
* Changes caused mid-stream as new WIOA regs are issued
* Local stakeholder activism
* Sufficient Funding and resources
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| **Sponsor Approval Signatures** | Governor’s Office:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Lead Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Amendments to Charter** |

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| *Version #* | *Short Description* | *Date Amended* |
| *0.1* | *Draft* | *3/14/14* |
| *0.2* |  |  |

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